



COAST GUARD MUTUAL ASSISTANCE

1005 N. Glebe Road ♦ Suite 220 ♦ Arlington VA 22201

August 17, 2016

Board of Control

ADM Paul F. Zukunft
Chairman

RDML William G. Kelly
President

CWO John C. Baker (Ret.)
Retired Military Member
Vice President

Ms. Shay Cook
Work-Life Specialist
Treasurer

Mr. Barry Boisvere
Secretary

CDR Kevin A. Crecy
Commissioned Officer

LT James A. Crockett
Commissioned Officer

CWO Matthew G. Burtch
Commissioned Officer

CWO Frank D. Williams
Commissioned Officer

MCPOCG Steven W. Cantrell
Master Chief Petty Officer of
the Coast Guard

CMC Leilani Cale Jones
MCPOCG Alternate

CPO John M. Saxon
Enlisted E-7 or Above

MCPO Mark H. Allen
E-7 or Above Alternate

PO1 David Nava
Enlisted Member

PO1 Carey M. Jones
Enlisted Member

PO1 Jennifer Opal Thompson
Enlisted Alternate

AUX Bruce A. White
Auxiliary Member

Mr. Frank Tatu
Civilian

LT Mark M. Sanchez
Reserve Member

CWO Shannon P. Reck
Medical/TRICARE Specialist

Mrs. Heather A. Lalor
Commissioned Officer's
Spouse

Ms. Elizabeth Ameen

MINUTES OF MONTHLY MEETING OF THE BOARD OF CONTROL CONVENED ON
AUGUST 17, 2016, AT COAST GUARD HEADQUARTERS, WASHINGTON, DC

MEMBERS PRESENT: (16)

Officers of the Corporation:

RDML William G. Kelly, President
CWO (Ret.) John C. Baker, Vice President
Ms. Shay Cook, Treasurer
Mr. Barry M. Boisvere, Secretary

Members of the Board of Control:

MCPO Mark H. Allen	PO1 Carey M. Jones	Mr. Frank Tatu
Mrs. Elizabeth Ameen	Mrs. Heather A. Lalor	PO1 Jennifer O. Thompson
CWO Matthew Burtch	PO1 David Nava	AUX Bruce A. White
CDR Kevin A. Crecy	CWO Shannon Paul Reck	CWO Frank D. Williams

Additional attendee: Mrs. Nickole E. Sciortino

1. The Meeting was called to order at 1049.
2. RDML Kelly welcomed new board members and introductions were made.
3. It was noted for the record that the minutes of the May 18, 2016, Board of Control meeting had been approved by written consent of a quorum of Board members on June 8, 2016.
4. Ms. Cook presented the July 2016 financial report.
5. **COMMITTEE REPORTS:**

Finance Committee

Ms. Cook, Chair of the Finance Committee, noted that that the Finance Committee was scheduled to meet with Bank of America portfolio managers at 1220 for a quarterly portfolio review.

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6. CGMA-HQ UPDATE:

Mr. Boisvere advised the Board of a change in the Tutor.Com agreement. In 2015, CGMA began funding tutoring services for Coast Guard Active Duty members through Tutor.com for U.S. Military Families. CGMA recently agreed to fund the service for Coast Guard Reserve members as well. DoD had funded the service for Yellow Ribbon reservists, but has ceased to do so. To date, the costs involved are much lower than expected. Mr. Boisvere intends to prepare a one-year report for the November board meeting.

Mr. Boisvere briefed the results of the 2016 annual fundraising campaign. Donations and pledges total \$1.88 million a slight increase over 2015. A copy of the summary campaign report is attached.

7. OLD BUSINESS

Mr. Boisvere noted that a proposed new strategic plan remains tabled. He has briefed the Strategic Planning Committee on past goals and accomplishments and the Committee is working to develop a new proposed plan for presentation at the November board meeting

8. NEW BUSINESS:

Mr. Boisvere presented and the Board approved a slate of committee assignments. RDML Kelly reaffirmed Ms. Shay Cook as chair of the Finance Committee and appointed CDR Kevin Crecy chair of the Audit Committee.

CWO Reck, Chair of the Education Committee, made a motion to approve a proposal to increase the Supplemental Education Grant (SEG) maximum annual amount per client, per student from \$350 to \$500 with a retroactive date of January 1, 2016, for receipts. CWO Baker seconded the motion. After discussion, the motion passed unanimously.

Mr. Tatu, Chair of the Mutual Assistance Committee, made a motion to disapprove the request of a retired E-6 for a \$2,018.38 grant for medical expenses. CWO Baker seconded the motion. The client was medically retired and receiving medical care through TRICARE. He requested a grant for medical co-pays. The Executive Director had disapproved his initial request as not demonstrating a financial need. The client's budget indicated that he had over \$19,000 in savings. He was offered free financial/debt management counseling with regard to existing credit card and student loan debt. He declined counseling and appealed to the Board. Upon discussion, the Board decided to table its decision and directed that the client again be offered financial counseling. If the client accepts counseling and has three or more counseling sessions, the Board will review the counseling report and consider the case further. If the client declines counseling, the Board will disapprove his request.

Mr. Tatu made a motion to disapprove the request of a retired Reserve E-6 for a \$102,212 loan, grant or combination of the two to pay off a number of personal loans. CWO Williams seconded the motion. The Executive Director had disapproved the initial request, noting that CGMA policy prohibits loans or grants for debt

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consolidation or for paying off existing loans to avoid interest payments. The client was offered free financial/debt management counseling, but declined counseling and appealed to the Board. After discussion, the Board voted unanimously to disapprove the request.


Mr. Tatu presented the request of an active duty CWO for a \$41,455 loan, grant or combination of the two for a van equipped with a handicap mobility seat to meet the needs of his special needs child. The client had purchased the van, and his budget indicated he was able to make the loan payments without undue hardship. Mr. Tatu made a motion to disapprove the loan or grant or combination of the two for the handicap equipped van. Ms. Cook seconded the motion. After discussion, the motion passed unanimously. Mr. Tatu made a separate motion to approve a grant for the cost of the installed mobility seat alone, not to exceed \$15,000. Ms. Cook seconded the motion and the motion passed unanimously.


9. GOOD OF THE ORDER:

The next quarterly meeting is scheduled for 1330, Wednesday, November 16, 2016, in Room 9GG13-01, CG Headquarters, St. Elizabeth campus, Lower Level 9.

ADJOURNMENT: The Board adjourned at 1217.

Submitted
by:


R. C. WOLF
Director of Administration


B. M. Boisvere
Secretary

2016 Fundraising Campaign Summary

	Count	Number Contributing	Percent Contributing	Allotments & Payroll Deductions				Cash & Credit Cards		Total Amount
	Per CG Sources July 2016			New & Increases		Continuing		Number	Amount	
				Number	Amount	Number	Amount			
Active Duty	39,397	17,185	44%	725	\$ 63,187	16,275	\$ 1,136,813	185	\$ 7,830	\$ 1,207,830
Retired	43,319	5,053	12%	47	\$ 19,164	2,700	\$ 300,000	2,306	\$ 158,837	\$ 478,001
Civilian/NAF	9,742	1,132	12%	64	\$ 13,336	836	\$ 136,664	232	\$ 9,065	\$ 159,065
Reserve	8,724	88	1%					88	\$ 5,095	\$ 5,095
Auxiliary	30,042	446	1%					446	\$ 33,032	\$ 33,032
Special Events									\$ 1,181	\$ 1,181
Grand Total:	131,224	23,904	18%	836	\$ 95,687	19,811	\$ 1,573,477	3,257	\$ 215,040	\$ 1,884,204

Number of Units Reported:	133
Remaining:	0

As of
6/30/2016

Report Notes:
- 2015 actual vs. estimate --- decreased by 2.5% (AD -2%) (RET -2%) (CIV -7%)
- Donors have decreased by 5%
- Dollars pledged have increased by 2%
- Average monthly donations by allotment: (AD = \$5.90) (RET = \$9.28) (CIV = \$6.29)

Number of Contributors 2015 vs. 2016					
	2015		2016	Change:	% of Change
Active Duty	18,624		17,185	(1,439)	-8%
Retired	4,557		5,053	496	11%
Civilian/NAF	1,195		1,132	(63)	-5%
Reserve	72		88	16	22%
Auxiliary	411		446	35	9%
Totals	24,859		23,904	(955)	-4%

Dollars Contributed & Pledged 2015 vs. 2016					
	2015-Estimate	2015-Actual	2016-Estimate	Act-Est Change:	% of Change
Active Duty	\$ 1,239,234	\$ 1,213,151	\$ 1,207,830	\$ (5,321)	0%
Retired	\$ 423,698	\$ 414,850	\$ 478,001	\$ 63,151	15%
Civilian/NAF	\$ 174,852	\$ 162,276	\$ 159,065	\$ (3,211)	-2%
Reserve	\$ 3,864	\$ 3,864	\$ 5,095	\$ 1,231	32%
Auxiliary	\$ 26,925	\$ 26,925	\$ 33,032	\$ 6,107	23%
Special Events	\$ 2,996	\$ 2,996	\$ 1,181	\$ (1,815)	-61%
Totals	\$ 1,871,568	\$ 1,824,062	\$ 1,884,204	\$ 60,142	3%