



## COAST GUARD MUTUAL ASSISTANCE

US Coast Guard Mailstop 7180  
4200 Wilson Blvd., Suite 610  
Arlington, VA 20598-7180

March 17, 2010

### Board of Control

ADM Thad W. Allen  
Chairman

RADM Ronald T. Hewitt  
President

MCPO Emily L. Jennings  
Chief Petty Officer  
Vice President

CWO4 John C. Baker  
Chief Warrant Officer  
Treasurer

Mr. Barry Boisvere  
Secretary

CDR Sean R. Murtagh  
Commissioned Officer

CDR Laura D. Collins  
Commissioned Officer

LCDR Jeffrey R. Bray  
Commissioned Officer

MCPOCG Charles W. Bowen  
Master Chief Petty Officer of the  
Coast Guard

MCPO Claude F. Taylor  
MCPOCG Alternate

MCPO Mark H. Allen  
CPO Alternate

PO2 David Nava  
Enlisted Member

PO1 Jeanni C. Lewis  
Enlisted Member

Vacant  
Enlisted Alternate

AUX Ordice A. Gallups  
Auxiliary Member

Mr. Frank Tatu  
Civilian

CDR Annette M. Tomkins  
Reserve Member

SCPO Gregory A. Pankau (Ret.)  
Retired Military Member

LT Timothy M. Merrell  
Medical/TRICARE Specialist

Mr. Rodney B Whaley  
Work-Life Specialist

Mrs. Michelle R. Bosau  
Commissioned Officer's Spouse

Mrs. Marilyn B. Smith  
Enlisted Member's Spouse

### MINUTES OF MONTHLY MEETING OF THE BOARD OF CONTROL CONVENED ON MARCH 17, 2010, AT COAST GUARD HEADQUARTERS, WASHINGTON, DC

#### MEMBERS PRESENT: (11)

#### Officers of the Corporation:

RADM Ronald T. Hewitt, President  
MCPO Emily L. Jennings, Vice President  
Mr. Barry M. Boisvere, Secretary

#### Members of the Board of Control:

MCPO Mark Allen	LT Timothy M. Merrell	MCPO Claude F. Taylor
Mrs. Michelle R. Bosau	Mrs. Marilyn B. Smith	Mr. Rodney B. Whaley
CDR Laura D. Collins	Mr. Frank Tatu	

Additional attendees: Mrs. Nickole E. Sciortino and Mr. Ronald C. Wolf

1. The Meeting was called to order at 1329.
2. CDR Collins made a motion to approve the February 17, 2009, minutes. Mr. Tatu seconded, and the motion carried unanimously.
3. Mr. Boisvere presented Financial Reports for end of year 2009 and for January and February 2010.
4. COMMITTEE REPORTS:

#### Management Committee

CDR Collins reported that the Management Committee would be meeting on March 24<sup>th</sup> to develop an action plan for implementing the Strategic Plan.

#### Audit Committee

MCPO Allen summarized the results of the Audit Committee's March 5<sup>th</sup> out brief with the Auditors from Murray, Jonson, White and Associates. There were no negative findings and the auditors commended CGMA for protecting clients' identity by replacing social security numbers with computer generated account numbers.

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Nominating Committee

Mr. Boisvere presented a flyer that was prepared to announce upcoming Board vacancies and seek applicants. The Application deadline will be April 30<sup>th</sup>. Mr. Tatu will take the lead for the Committee in reviewing the applications and developing the slate of nominees for election by the Board.

5. CGMA-HQ UPDATE:

Mr. Boisvere provided the following information of note:

- Regional Directors remain at six locations: Academy, District 14, TRACEN Petaluma, TRACEN Yorktown, ATC Mobile, and Sector San Juan. He will encourage the remaining Regional Directors to stand down after this summer.
- Preparations for the 2010 Annual Fundraising Campaign are moving along on schedule; campaign materials have been printed and are being shipped. Arrangements are being made for ADM Allen to film a video in support of the Campaign.
- ADM Allen has been invited to attend the Annual Meeting on April 21, 2010 at 9:30 am in the Headquarters Cafeteria.
- The 2009 Annual Report has been prepared and sent to the printer. It will look a little different than previous years. It should be ready to hand out at the Annual Meeting.
- Mrs. Sciortino gave a brief on feedback received during her outreach visits last year. In April she will speak with active duty members and their families in Houston/Galveston Texas.
- The Board was provided a fact sheet on 2009 financial activity (attached). It will be made available on the Web site and in Face book.
- CGMA Staff is conducting a thorough review and revision of the CGMA Manual with a July target for completion.

6. OLD BUSINESS:

The Mutual Assistance Committee reported for the record that, subsequent to the last monthly meeting, the Board approved the request from an active duty LCDR for a \$15,000 loan for emergency home repair. Sump pump failure resulted in flooding that cause approximately \$27,500 in damage. Insurance would cover \$12,500. The applicant had applied emergency funds toward the repairs, but needed an additional \$15,000 to fund the remaining repairs pending receipt of the insurance payment. The loan is scheduled to be repaid within 24 months.

7. NEW BUSINESS:

The Mutual Assistance Committee presented the case of an active duty E-6 who requested a \$2,000 loan be converted to a grant. The client encountered unexpected medical costs for treatment of his wife's rare medical condition. TRICARE would cover only a portion of the needed treatment. At the same time, the family faced a significant financial set-back as the result of a PCS transfer and having to sell a house at a loss. Repaying the loan would create an additional financial hardship. The \$2,000 loan had been for travel costs in preparation for his wife's surgery. The Executive Director had approved a \$5,500 grant for surgeon's fees and additional travel in connection with the surgery, and in light of the client's other major financial circumstances recommend the \$2,000 loan be converted





# Coast Guard Mutual Assistance

We take care of our own

## 2009 Fact Sheet

Coast Guard Mutual Assistance (CGMA) has a long history of helping the men and women of the United States Coast Guard.

Originally established in 1924 as The League of Coast Guard Women, the organization was to “minister to the general welfare of the commissioned officers, warrant officers, enlisted men and civilian employees of the Coast Guard and their immediate families.” In 1941, Coast Guard Welfare was formally established and took over the mission from the League. In 1979, the name was changed to Coast Guard Mutual Assistance. Coast Guard Mutual Assistance was incorporated in the State of Virginia on January 1, 1998. CGMA offers aid to the entire Coast Guard family; active duty and retired Coast Guard military personnel, members of the Coast Guard Reserve, Coast Guard civilian employees, Coast Guard Auxiliary members, and Public Health Officers serving with the Coast Guard.

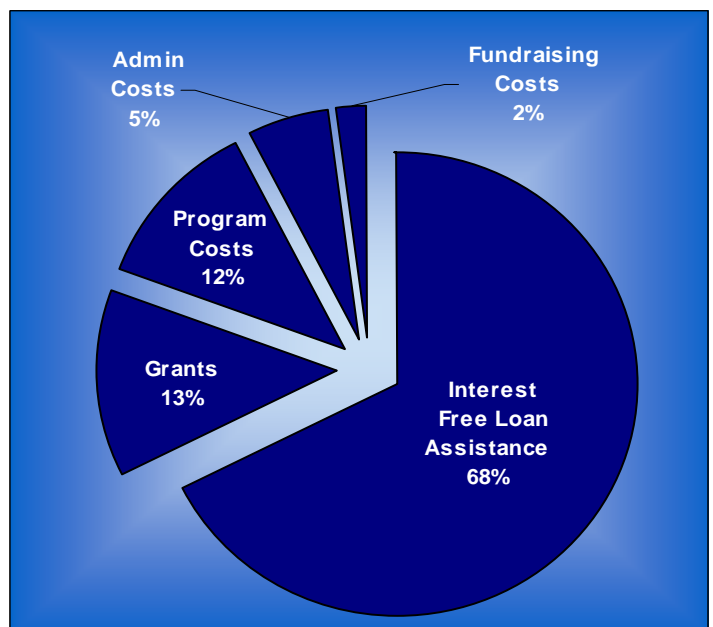
**2009 Assistance**  
**6,800 interest-free loans and grants**  
**\$4.8 million**

Housing Expenses	\$1,467,969
Bills & Basic Living Expenses	\$1,361,999
Vehicle Repair	\$776,768
Education	\$675,760
Emergency Travel	\$286,806
Funeral Expenses	\$127,938
Medical & Dental	\$98,907
Other Expenses	\$62,430

**CGMA also provided over \$37,000 in funding for the following programs:**

- Personal Financial Counseling
- Layettes For New-Born Infants
- Respite Care
- Survivor Benefits
- Education Loan Origination Fee Reimbursements

### Use of Funds Where does each CGMA dollar go?



While only receiving \$2.1 million in donations in 2009, CGMA was able to provide over \$4.1 million in interest-free loans and an additional \$800,000 in grants. Program costs were \$740,000, administrative costs were \$330,000 and fundraising costs were \$126,000.

- ❖ For every dollar contributed, **\$2.62** was given to Coast Guard members through interest free loans, grants, and programs
- ❖ On an average workday, CGMA Reps provided **\$18,687 of assistance in 26 cases** to members of the Coast Guard family
- ❖ During the last five years, CGMA provided over **\$23 million** in interest-free loans, **\$3.7 million** in personal grants and Supplemental Education Grants for a total of over **\$26.7 million** in assistance